

CURRICULUM VITAE

Vadaboina Pavani

16-426/30,

Durga Bazar,

Arilova ,Visakhapatnam Dist -530040

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CAREER OBJECTIVE:

To seek a challenging career and live-up to the expectations of superiors, subordinates and peer group with dedication, faithfulness, commitment and innovativeness.

ACADEMIC RECORD:

Qualification	Institution/Place	University /Board	Year of passing	Percentage of marks
M.com	ANDHRAUNIVERSITY	ANDHRA UNIVERSITY	2022	75.00%
B.com	SRI CHANAKYA DEGREE COLLEGE	ANDHRA UNIVERSITY	2020	73.30%
Intermediate	VISAKHA GOVT JUNIOR COLLEGE FOR WOMEN'S	BIEAP	2017	77.30%
10 th Class	Z P HIGH SCHOOL THIMIDI	S.S.C	2015	75.00%

WORK EXPERIENCE:

1. TECH MAHINDRA : Worked as Customer Support 3 Months.

2. GIGFORCE PVT LTD: Worked as HR-Team Lead (Recruiting and staffing)

Operational Zone: - Visakhapatnam Dist

Worked as Branch HR-Recruiter at Gigforce PVT LTD for 6 Months.

3.FAIR GROWTH MARKETING: Worked as a Branch Accountant @Tally

Operational Zone: - Visakhapatnam Dist

Worked as Branch Accountant at FAIR GROWTH MARKETING known as INNOVATIONS SHOPEE –Vepagunta for 1 year.

NATURE OF WORK:

- Purchase And Sales Entries @ Tally
- Booking Daily Expenses and Receipts for the sales Invoices @ Tally

IT SKILLS:

- Operating Systems: MS OFFICE,
- Accounting Software: TALLY

PROJECT DETAILS:

TITLE : NABARD & FINANCIAL INSTITUTIONS

ORGANIZATION : Working Structure Analysis

PERSONAL STRENGTH:

- Dedicated and committed, with ability to easily adapt to changing work environment and culture.
- Self-motivated and a good team player.
- Excellent communication, marketing and organizational skills.
- Strong belief in following professional ethics.

PERSONAL PROFILE:

Name	: Vadaboina Pavani
Father's Name	: Vadaboina Eswar Rao
DOB	: 9 th April 2000
Gender	: Female
Nationality	: Indian
Marital Status	: UN Married.
Languages known	: English, Telugu,
Hobbies	: Listening to Music.

DECLARATION:

I hereby declare that the information furnished above is true to the best of my Knowledge and belief.

Date:

Place: VISHAKAPATNAM.

(V Pavani)